



THE LUCKNOW PUBLIC COLLEGIATE
DAY- BOARDING CUM RESIDENTIAL PUBLIC SCHOOL

3, Jopling Road, Lucknow Ph.: 2207745, 2209429

Affiliated to C.I.S.C.E., Delhi Nur. to Class XII

Fax : 0522-2209429

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Ruchi Khand I, Sharda Nagar, Lucknow Ph: 2447505

Affiliated to C.B.S.E., Delhi Nur. to Class XII

Fax : 0522-2447317

Website: www.collegiate.in

Circular No.:01/LPC/2016-2017

Date: 21/03/2016

Dear Parent/Guardian,

We welcome you to the new academic session 2016-2017.

For the smooth functioning and steady progress of students kindly adhere to the points mentioned below:-

A. Attendance:

If a student is unable to attend the school a leave application must be submitted to the principal. In case of illness a proper medical certificate must be attached with the leave application. Short-leave or half day-leave is not permitted. Prolonged or intermittent absence from school is strongly discouraged, especially, because 80% of attendance in each term is compulsory for every student for being eligible to write the examination. Occasionally parents/guardians may confirm whether or not their wards are maintaining regular attendance to school.

B. Meals :

As nourishing meals are provided in the school, no day-boarder is permitted to bring any eatables to school except in cases of severe illness for which a written permission is required. Religious fasts during school hours should be observed only with prior written permission.

C. Syllabi and Studies :

The syllabi for the session 2016-2017 will be printed in the collegiate diary to be distributed shortly. Parents are requested to supervise and guide their wards in completing their oral and written assignments, especially during weekends and during holidays, on a regular basis.

D. General:

1. Parents are requested to ensure that their wards come to school, well-groomed in clean clothes, and well polished shoes. Proper attention must be given to personal hygiene.
2. All items of the uniform, stationery, text-books, bags etc. should have proper labels bearing the name, class and section of the students.
3. In case a student suffers from any Physical, psychological or emotional problem, written information must be submitted to ensure special attention.
4. The school strongly discourage students from wearing expensive watches and jewellery to school. The school will not be responsible for loss of any such article.
5. Coming late to school is not appreciated at all. Parents/ guardians should make sure that their ward reaches school in time.
6. For Test Records of the students and latest informations regarding the school log on to www.collegiate.in Parent are requested to give correct and latest mobile number and E-mail ID for smooth and quick information to keep you updated with the various activities & other details of your ward through SMS alert service.

E. Examination (Nur. to V)

1. As per the directives of the Board, there are no examinations from classes Nursery to V. In order to assess the comprehensive ability of the students, the management has decided to hold regular tests of 20 marks in all subjects at the end of every two months, the details of which will be printed in the Collegiate Diary. A complete record of all the test marks will be maintained for awarding grades.
(Class VI & Above)
2. There will be four tests of 10% each and two main examinations of 30% each. The four test and two examinations will be summed of for making the final result out of 100.
3. To be promoted to the next class a student requires a minimum of 40% in every subject.
4. Class XII CBSE and X (ICSE) and XII (ISC) students will appear in the board examination.

F. Uniform :-

Students must come to school in proper uniform.

P. T. DAYS

LPC JOPLING ROAD		LPC SHARDA NAGAR	
Nursery to Class II	- Wednesday & Saturday	Nursery to Class II	- Monday & Friday
III to V	- Monday & Thursday	Class III to XII	- Tuesday & Thursday
VI to XII	- Tuesday & Friday		

G. Holiday – For March, April & May 2016 as per Calendar:-**MARCH**

Wednesday	23 rd to Thursday 24 th	- Holi
Friday	25 th	- Good Friday
Thursday	31 st	- Shitla Ashtami

APRIL

Tuesday	5 th	- Maharishi Kashyap & Maharaj Guha Jayanti
Friday	8 th	- Cheti Chand
Thursday	14 th	- Ambedkar Jayanti
Friday	15 th	- Ram Navmi
Wednesday	20 th	- Mahavir Jayanti
Thursday	21 st	- Muhammad Hazrat Ali Birth Anniversary

MAY

Monday	9 th	- Maharana Pratap Jayanti
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H. Your valuable suggestions are always welcome to make the Collegiate a better place for teaching and learning.

I. Parents must feel free to discuss their problem with the **Joint-Director/Principal** between the visiting hours i.e. **Sharda Nagar 9:00 a.m. to 10:00 a.m. & Jopling Road 3:00 p.m. to 4:30 p.m.**

There will be a Parent Teacher Meeting on 14th May'2016, second Saturday between 08:00 a.m. to 10:00 a.m. at Sharda Nagar and 10:30 a.m. to 12:30 p.m. at Jopling Road.

Summer Vacations from 15th May'16 to 7th July'16.

J. Selection of Third Language and Hobby

1. For the students of classes V to VIII, it is compulsory to study and pass in the third language i.e. either **Sanskrit or Urdu**. Choice of third language must be sent in writing to the class teacher latest by 11th April 2016.

2. For all round development of the students various hobby classes have been introduced. Students must bring in writing from their parents the hobby they wish to opt for the session 2016-2017, the final decision for allotting the hobby rests with the Principal /Joint Director.

HOBBIES FOR THE SESSION 2016-2017

Hobbies	Sharda Nagar		Jopling Road	
	Senior (VI – XII)	Junior (II – V)	Senior (VI – XII)	Junior (II – V)
Badminton	Available	Available	Available	Available
Dramatics	“	“	“	“
Table Tennis	“	“	“	“
Cricket	“	“	Not Available	Not Available
Hockey	“	“	“	“
Football	“	“	“	“
Volleyball	“	Not Available	Available	“
Basketball	“	“	“	Available
Chess	“	“	“	“
Carron	“	Available	“	“
Dance	“	“	“	“
Indian Music	“	“	“	“
Western Music	“	“	“	“
Judo	“	“	“	“
Craft & Painting	“	“	“	“
Literary Club	“	“	“	“
Computer Technology	“	Not Available	“	Not Available

JOINT DIRECTOR/PRINCIPAL